

Dayton Valley Conservation District

JOB ANNOUNCEMENT

RIVER RESTORATION COORDINATOR/DISTRICT MANAGER

Position Description: The incumbent directs all watershed restoration projects on the Lyon County section of the Carson River and manages the Dayton Valley Conservation District programs. The district office is located in Carson City, Nevada.

Requirements: Must have a Bachelor of Science Degree and/or equivalent work experience in Natural Resources Management, Agriculture, Hydrology, Conservation or related field. Must be highly motivated self-starter and have the ability to work without daily direction. Knowledge of bioengineering for river restoration projects, ability to read and understand construction designs, and a weed control applicators certificate a plus, but not required. Must have experience in grant writing, computer and communication skills. The job applicant must be willing to work a flexible schedule related to community project requirements. Driver's license and the ability to lift 50lbs. required.

Position Duties: Applicant will be required to do the following:

- Coordinate and oversee river restoration project designs, permitting, contracting, funding, water quality monitoring and vegetation monitoring on an annual basis.
- Coordinate all weed control projects for the West Central Lyon County Cooperative Weed Management Area, sponsored by the Dayton Valley Conservation District. Weed control project work will include managing funding, contracting and the local spray program.
- Coordinate annual Carson River Workdays and other educational programs.
- Write and manage grants to County, State, Federal and private grantors.
- Coordinate district monthly meetings; prepare minutes, agendas and financial reports. Develop districts annual workplan and budget. Supervise seasonal employees. Attend and represent the district at public meetings. Attend professional association meetings.

Salary: \$35,000 to \$48,000 (DOE).

Benefits: Health Insurance Program.

Announcement Closes: **October 15, 2005**

Please submit resume and cover letter to: Board of Supervisors, Dayton Valley Conservation District, P.O. Box 3543, Carson City, Nevada 89702

Phone: (775) 883-3525/(775) 883-2292